



Crookhill Primary School

Charging and Remissions Policy

Purpose

The purpose of the policy is to ensure that, during the school day, all children have full and free access to a broad and balanced curriculum.

Roles and Responsibilities

The Head Teacher will ensure that the following applies:

During the school day

All activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. This includes any materials, equipment and transport to take pupils between the school and the activity. It excludes charges made for teaching an individual pupil or groups of up to four pupils to play a musical instrument. Unless the teaching is an essential part of either the National Curriculum or a public examination syllabus being followed by the pupils, we will make a charge.

Voluntary contributions may be sought for activities during the school day which entail additional costs, (for example: educational visits, visiting theatre companies, authors etc.)

In these circumstances no pupil will be prevented from participating because his/her parents cannot or will not make a contribution.

Optional activities outside of the school day

We may charge for optional, extra activities provided outside of the school day, for example cooking, cricket, football, where a cost is incurred for coaches or materials. Such activities are not part of the National Curriculum or religious education, nor are they part of an examination syllabus.

Education partly during the school day

If a non-residential activity happens partly inside the school day and partly outside of it, there will be no charge if most of the time to be spent on the activity falls within the school day. Conversely, if the bigger proportion of time spent falls outside of the normal school day, charges may be made. When such activities are arranged parents will be told how the charges were calculated.

Residentials

Some of the cost of a residential trip will be met by school. There will be a charge payable for all pupils.

Calculating charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. In some instances, school may subsidise part of the costs to support the visit. There will be no levy on those who can pay to support those who can't. Support for cases of hardship will come through voluntary contributions and fundraising and pupil premium.

Parents who would qualify for support are those who meet the criteria for qualifying for Free School Meals.

The principles of best value will be applied when planning activities that incur costs to the school and / or charges to parents.

Arrangements for monitoring and evaluation

The Resources Committee of the governing body will monitor the impact of this policy by receiving on a termly basis a financial report on those activities that resulted in charges being levied, the subsidies awarded (without giving names) and the source of those subsidies.

Date reviewed: Autumn 2024

Date for review: Autumn Term 2026